



Clerk: Sue Porter, 3 Packwood Close, Middlemore, Daventry, Northants, NN11 8AJ
Tel: 01327 362496

NOTICE OF THE MEETING OF THE PARISH COUNCIL

BUCKBY LIBRARY & HUB

Members of the Council are hereby summoned to attend the Meeting of Long Buckby Parish Council for the purpose of transacting the following business:

MONDAY 8th JUNE 2026 at 7:30pm

All members and the public and the press are invited to address the Council at Public Time

Clerk: Sue Porter

Date: 02/06/2026

Signed: *Sue Porter*

1. OPENING PROCEDURES

1.1 ACCEPTANCE OF APOLOGIES

1.2 DECLARATIONS OF INTEREST

Non Pecuniary:

Disclosable Pecuniary Interest:

2. APPROVE MINUTES OF THE ANNUAL MEETING held on MONDAY 11th MAY 2026

3. MATTERS ARISING

3.1 Station Hill Bench

3.2 No Parking Sign – Syers Green Close, Long Buckby

3.3 Overgrown Path – Cotton End to A428

3.4 Tree on Syers Green Lane – Update

4. PUBLIC TIME - A member of the public, who shall speak their name and address, is entitled to speak for no longer than 3 minutes. The period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes. This is the only time that the Public may speak during the meeting, unless specifically invited to by the Chairman.

5. WEST NORTHAMPTONSHIRE UNITARY COUNCILLOR REPORT (Daniel Lister)

6. BUSINESS

6.1 Protection of the Environment and Combating Climate Change

6.2 Review and Approve Model Standing Orders 2025

6.3 Internal Audit Report 2025-26

6.3.1 Draft IT Policy – To Review

6.3.2 Accessibility Statement – Website

6.4 Approve Annual Governance Statement 2025-26

6.5 Approve Annual Accounting Statement 2025-26

- 6.6 Buckby Library & Hub
 - 6.6.1 Rent Review 2025
 - 6.6.2 Valuation of Building
 - 6.6.3 Roof Repairs – (Await update from 6.6.1/6.6.2)
 - 6.6.4 Asbestos Report & Signage
 - 6.6.5 New Spotlights in Refreshments Area
- 6.7 Community Emergency Plan (Draft)
- 6.8 Parking Wardens Visits
- 6.9 Parking issues opposite Costcutter
- 6.10 Replacement Wooden Posts – Railway Station
- 6.11 Bench Repairs – East Street (outside The Grange)
- 6.12 VAS Signs – Repairs/Traffic Data Collection
- 6.13 20mph Advisory Speed Signs
- 6.14 Parking in Ryehill Close, Long Buckby
- 6.15 Public Toilets – Transgender Facilities
- 6.16 Ownership of the Recreation Ground

7. FINANCE

7.1 Expenditure Report Update enclosed

7.2 ACCOUNTS TO BE PAID:

| | | |
|--------------------------|---|--------------------|
| S Porter | Clerk Salary May 2026 | £ 1,724.73 |
| S Porter | Expenses – May 2026 (Public Toilets/Printer Ink/APM) | £ 324.74 |
| West Northants Norse | Grass Verges Mowing x 2 – May 2026 | £ 1,918.18 |
| | Waste Bin Emptying – May 2026 | £ 99.65 |
| Jenny Ablett | Street Warden – May 2026 | £ 315.00 |
| | Public Toilets – May 2026 | £ 316.00 |
| Edge Services | Services for the PC – May 2026 | £ 1,455.00 |
| | Cemetery Services – £105.00 | |
| | Watering (Trees/Beds/Troughs) - £ 710.00 | |
| | Hanging Baskets - £185.00 | |
| | General Maintenance - £ 430.00 | |
| | Allotments - £25.00 | |
| S Hartwell | Grass Mowing x 3 – Rec | £ 900.00 |
| | Grass Mowing x 3 – Cemetery | £ 486.00 |
| | Grass Mowing x 1 – Allotments | £ 60.00 |
| DACT | Affiliation Fees 2026-27 | £ 30.00 |
| The Mower Shop | Mower Service (Buckby Wharf Canal) | £ 171.47 |
| WNC | Library Lease July-Sept 2026 | £ 2,250.00 |
| Buckby Feast | Grant Payment 2026-27 | £ 250.00 |
| Community Larder | Grant Payment 2026-27 | £ 2,514.00 |
| Poppy Design Studio | E-Mails/Website (Annual Fees) | £ 1,512.00 |
| Buckby Health & Leisure | CCTV – Electricity Costs 2026-27 | £ 180.00 |
| WNC | Cemetery Rates | £ 52.00 |
| Yu Energy | Street Lighting – May 2026 | £ 1,167.04 |
| | TOTAL | £15,725.81 |
| PAYMENTS RECEIVED | | |
| HMRC | VAT Return 2025-26 | £ 12,798.91 |
| Heart of England Co-Op | Cemetery Services (Goode) | £ 400.00 |
| | TOTAL | £ 13,198.91 |

BALANCES AT BANK £ 32,865.62 (Unity Current - 31/05/26)
 £ 105,588.19 (Unity Savings – 31/05/26)
 £ 88,496.75 (Nat West – 30/04/26)

8. PLANNING

2026/1916/FULL – Single storey rear extension – **1 Marriotts Road, Long Buckby**

PROPOSED TREE WORKS

2026/1930/TCA – Conifer tree. Reduction in canopy size by over half as it is getting large and rubbing on surrounding buildings and encroaching on properties nearby - **7 Station Road, Long Buckby**

TREE WORKS - PERMISSIONS GRANTED

2026/1484/TCA - T1 Liquidambar to reduce by approximately a third and raise the crown off the garage roof. T2 Conifer to reduce the height by approximately a half. T3 to pollard back to previous points. T4 to trim back to the boundary line | x hedge row consisting of multiple species of tree – **Beechwood, 15 King Street, Long Buckby**

No Objections

2026/1623/TCA – Pollard a large weeping willow tree – **Church Farm, 26 Church Street, Long Buckby**

No Objections

9. COUNCILLORS REPORTS and RISK ASSESSMENTS

9.1 Cemetery

9.2 Allotments

9.3 Public Toilets

9.4 Cotton End Park

9.5 Police/CCTV Monthly Update

9.6 Library & Hub

9.7 Recreation Ground

9.8 Youth Club

9.9 Community Centre

10. CORRESPONDENCE

10.1 Road Closure – Three Bridges Road, Long Buckby Wharf – Bridge Examination Works (Network Rail) – 26th/27th July (overnight)

10.2 Lime Avenue – Trees need pollarding/Paths sweeping

10.3 WNC – Local Transport Plan Workshop – New Freight Action Plan – Thursday 2nd July 2026 2-4pm

Next Parish Council Meeting – Monday 13th July 2026 – 7:30pm